# Assessment Criteria for Group Work (out of 20)

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|  | Tasks completion | | | Taking initiatives and leads | | | coordination | | Communication | | | Respect |
| Team Member | Finishing task in time or on time with an excellent quality (8-6) | Finishing task on time with a good quality (5-3) | Finishing tasks on time with minimum quality (0-2) | Stepped up to learn a new skill or take the most difficult task  (5-3) | followed through with the tasks and showed some initiative (2-1) | Just completed the task that was assigned to him/her, avoided challenging tasks (0) | Was the coordinator reported the team member who did not complete a task or had any follow ups?  (2) | Was the person project coordinator (1) | The person attended most meetings and responded in a clear and timely manner (3) | Missed some meetings but managed to make his presence clear and responded to written communication (2) | The student missed many meetings or was irresponsive (0-1) | The student respected others and listened to different opinions (2-0) |
| Charity |  | | |  | | |  | |  | | |  |
| Raghu |  | | |  | | |  | |  | | |  |
| Sebastian |  | | |  | | |  | |  | | |  |
| Yogansh |  | | |  | | |  | |  | | |  |